

**BASES OF THE CALL
6th SPANISH AS A FOREIGN LANGUAGE COURSE FOR TOURIST GUIDES AND
UNDERGRADUATE AND GRADUATE STUDENTS FROM FEALAC EAST ASIAN
COUNTRIES**

ELE FOCALAE

AUGUST-NOVEMBER 2018

1. COLOMBIA AS A DESTINATION TO LEARN SPANISH

The strategy of Spanish as a Foreign Language (ELE), per its acronym in Spanish, led by the Government of Colombia seeks to form tour guides and undergraduate and graduate students from Asia and Africa in different Colombian learning institutions recognized by the quality of their Spanish programs. In 2018, this strategy will include the following initiatives: 6th version of ELE *Focalae*, 2nd version of ELE *Asia +* and the first versions of ELE *Asia Central* and ELE *África*.

2. OVERVIEW

2.1 What is ELE *Focalae*?

ELE *Focalae* is an initiative aimed at fostering the mutual understanding, trust, political dialogue and friendly cooperation between Colombia and the East Asian countries which are members of the Latin American and East Asian Cooperation Forum (FEALAC) through the teaching Spanish as a Foreign Language for promoting the linguistic, cultural and touristic values of Colombia

A total of 223 tourist guides, journalists with an emphasis on tourism, and undergraduate and graduate students from East Asia have been benefited since 2013 by the initiative, which opens the door to cultural and commercial exchange and the growth of tourism from Asia to Colombia. In addition, it seeks to contribute to the internationalization of Colombian educational institutions and consolidate the country's offer in Spanish language teaching.

In its five years of existence, nearly 1128 people have come forward to participate in the initiative and the postulation has increased by more than 74% from 2013 to 2017, which testifies to the growing interest in the Latin American region in the countries of East Asia.

2.2. 6th version of the ELE *Focalae* initiative

In 2018, the Government of Colombia decided to continue this initiative in the terms detailed below:

a. Number of scholarships

60 scholarships will be offered for tourist guides and undergraduate and graduate students from East Asian FEALAC countries interested in learning Spanish as a foreign language.

b. Training activities

The course will be offered for one academic semester (approximately 17 weeks) and will be held at Colombian universities recognized for the high quality of their Spanish as a Foreign

Language Programs. During their studies, the beneficiaries must carry out the following types of activities:

- **Academic activities:** They are related to the main component of the initiative, which is the learning of Spanish. They include both the classroom classes and the extracurricular tasks and activities programmed by host universities to guide the beneficiaries through the process of formation. The courses have a minimum intensity of 15 hours per week and each university has the autonomy to set a higher weekly intensity.
- **Volunteering activities:** This component is part of the learning process. Its objective is to generate a greater approximation of the beneficiaries to the Colombian reality; contribute to the development of activities of interest to the universities; support socially oriented projects; and generate greater exchange and socialization with the academic community.
- Beneficiaries must complete a minimum of 10 hours of on-site volunteering per week. The activities are assigned by each university with the guidance and follow-up of the Government of Colombia.

c. Spanish certification exam

The exam "Servicio Internacional de Evaluación de la Lengua Española" (SIELE) will be applied at the end of the course and will provide the beneficiaries with an internationally recognized certification of their language sufficiency.

d. Contest "Colombia is What I Like"

This contest seeks to facilitate the approach to the day-to-day experiences of the beneficiaries in Colombia. During their stay in the country, the beneficiaries share their life experiences and language learning with the hashtag #SoyELEColombia by means of photographs, videos, gifs, boomerangs and collage, among others, published in social networks Twitter and Instagram. Also, those who participate must publish Spanish language blog posts through the official Blog of ELE *Foclae* in the Storify platform on topics of their choice.

The prize will be awarded to three beneficiaries, taking into consideration the following evaluation criteria:

- The use of Spanish
- The use of the #SoyELEColombia hashtag
- Creativity
- Contents
- Periodicity of publications (at least one post per month)
- Have at least one blog entry in Spanish

The winners will have the opportunity to visit one of the National Parks of Colombia with tickets, accommodation and guided tour covered.

2.3. Target group

- Tourist guides duly certified by the National Tourism Authority or Competent Authorities of their countries.
- Undergraduate students currently in their last two (2) academic semesters in any area, and postgraduate students. The Government of Colombia will prioritize candidates who are studying courses related to Languages, Latin-American Studies, International

Business, International Relations, International Trade, Business, Management and Foreign Languages.

3. REQUIRED PROFILE

- Be nationals from East Asian countries that are members of FEALAC.
- Be tourist guides duly certified or students who have outstanding academic results and are enrolled in the last academic year of their undergraduate course or in a postgraduate course.
- Have a good knowledge of English (certified B1 level minimum).
- Have been born between January 1, 1978 and December 31, 1998.
- Accept and carry out the rules of this 2018 initiative, submitted as **Annex I** of this document.
- Have good physical and mental health.
- Have the necessary resources to cover the costs of the first month of their stay in Colombia. It is suggested a minimum amount of US\$600 (six hundred US Dollars).
- Have the necessary resources to cover for the costs of the Colombian Alien ID, approximately US\$70 (seventy US Dollars.)
- Not to have participated in the previous versions of ELE initiatives offered by the Colombian Government, developed since 2013.

Note: Knowledge of basic Spanish (level A1) will be positively valued.

Possession of a valid USA or Schengen Visa will be positively valued.

4. REQUIRED DOCUMENTS

- **Application form completed**, which will be available on the webpage of the Colombian Embassies in the member countries of FEALAC. Point 9 below has the list of Colombian Diplomatic Missions with their contact details. You must login to a Google account to fill out the form.
- A recent passport size photo (3.5 x 4 cms).
- Copy of the principal passport page, containing biographical information. The passport must have a minimum validity of six months after the start of the program.
- Medical certificate in English, signed by a doctor, certifying that the candidate is in good physical and mental health to take the course in Colombia, submitted as **Annex II** of this document.
- Yellow Fever vaccination certificate, if you have it.
- Documents evidencing the candidate has a proficient knowledge of English, equal or greater than B1, per the Common European Framework of Reference for Languages.
- **For tourist guides only:** Acceptance letter or authorization of enrollment issued by the National Tourism Authority or Competent Authorities of their countries.
- **For undergraduate and graduate students:** Confirmation of enrollment letter issued by the university of origin that includes the Grade Point Average (GPA) of the candidate.
- **For graduate students only:** Copy of Undergraduate diploma.

Note: Only applicants that comply with the required profile and documents will be considered.

Scholarship Beneficiaries will be asked to submit the Letter of acceptance, available as **Annex III** in this document, on a later date upon selection.

5. BENEFITS OF THE SCHOLARSHIP

- Round trip, air ticket in economy class from the capital of the home country to the Colombian city where the course will take place. The Colombian Government will be responsible for assigning the placement city.
- Monthly stipend of one million six hundred (1.600.000) Colombian pesos for the beneficiary to cover basic living expenses, such as accommodation, local transport, and the cost of meals in Colombia. The monthly stipend will be proportional to the number of days of the beneficiaries' stay in Colombia, and will be paid once per month in arrears subject to the assistance to the Spanish lessons by the beneficiary. Attendance will be checked through report, which will be submitted by the university to the Colombian authorities.
- Tuition scholarship for the Spanish course.
- International Health Insurance.
- Courtesy Colombian Visa.
- SIELE exam to obtain the Spanish as a foreign language certification.

Note: The cost of any additional visas of third countries that may be necessary to travel to Colombia, as well as of any extracurricular activities that the beneficiaries wish to undertake at the Colombian host universities, will not be financed by the Government of Colombia.

6. APPLICATION PERIOD

- 18th April 2018 – 18th May 2018 (at midnight Bogotá time)

7. TERMINATION OF THE SCHOLARSHIP

The Government of Colombia reserves the right to terminate the scholarship and withdraw its support any time, if any of the following situations occur:

- Non-compliance of the stipulated regulations of the initiative submitted in **Annex I**.
- Inaccuracy of the data provided by the fellow in the selection process.
- Being expelled from the Colombian university per the rules of the institution.
- For reasons of serious illness or mental disability.
- For confirmed use of drugs.
- Violation of Colombian laws.

8. TIMELINE OF THE PROGRAM

Dates in Colombia	Activity
April 18, 2018	Launching of the call: the applicant must fill out the application form in the link available on the pages of the Colombian embassies, enclosing in PDF format the documents required in the bases of the call. Only applicants that comply with the required profile and documents will be considered.
May 18, 2018	Submission deadline.

May 21 to May 24, 2018	Application form and submitted documents evaluation and notification of pre-selected candidates.
June 4 to June 12, 2018	Online Interviews to pre-selected candidates: In order to come up with the list of the final 60 beneficiaries, 250 pre-selected candidates will be interviewed online following the order of submission of the application form.
June 14, 2018	The Colombian Embassies will publish the results of the selection process on their webpages and will introduce the logistical coordinator of the initiative.
June 15, 2018	Online Spanish level assessment to the selected candidates.
June 17, 2018	Deadline for acceptance of the scholarship.
June 18 to July 8, 2018	Preparation for the trip (remission of information package, air tickets, medical insurance and visa application guide to the beneficiaries)
July 22 to 31, 2018	Arrival of beneficiaries to Colombia, training activities and welcome event.
August 1st to November 18, 2018	Spanish courses.
November 19 to 25, 2018	Closing activities (Spanish certification exam, closing event and return to home countries)

9. EMBASSIES INFORMATION

Diplomatic Mission	Countries covered	Website
Embassy in Australia	Australia and New Zealand	http://australia.embajada.gov.co/
Embassy in China	China	http://china.embajada.gov.co/
Embassy in Korea	Korea, Philippines, Mongolia	http://corea.embajada.gov.co/
Embassy in Indonesia	Indonesia	http://indonesia.embajada.gov.co/
Embassy in Japan	Japan	http://japon.embajada.gov.co/
Embassy in Malaysia	Malaysia and Brunei	http://malasia.embajada.gov.co/
Embassy in Thailand	Thailand, Cambodia, Laos and Myanmar	http://tailandia.embajada.gov.co/
Embassy in Singapore	Singapore	http://singapur.embajada.gov.co/
Embassy in Vietnam	Vietnam	http://vietnam.embajada.gov.co/

ANNEX I

REGULATION 6th SPANISH AS A FOREIGN LANGUAGE COURSE FOR TOURIST GUIDES AND UNDERGRADUATE AND GRADUATE STUDENTS FROM FEALAC EAST ASIAN COUNTRIES ELE FOCALAE

1. COMMITMENTS OF THE GOVERNMENT OF COLOMBIA

- 1.1 Provide round trip air ticket in economy class from the capital of the home country to the Colombian city where the course will take place. The Colombian Government will be responsible for assigning the placement city.
- 1.2 Monthly stipend of \$1.600.000 (one million six hundred Colombian pesos) for the beneficiary to cover basic living expenses, such as accommodation, local transport, and the cost of meals in Colombia. The monthly stipend will be proportional to the numbers of days of their stay in Colombia, and will be paid once per month in arrears subject to the attendance to the Spanish lessons by the beneficiary. Attendance will be checked through report, which will be submitted by the university to the Colombian authorities.
- 1.3 Tuition scholarship for the Spanish course.
- 1.4 International Health Insurance.
- 1.5 Courtesy Colombian Visa.

2. OBLIGATIONS OF THE BENEFICIARY

- 2.1 Participate in the training activities before their arrival to Colombia, these activities will be organized by the Colombian Government with the support of the Colombian Embassies in the countries of origin.
- 2.2 Comply with the current laws in the Republic of Colombia and with migratory regulations.
- 2.3 Accept and comply with the Academic and Disciplinary Regulations of the host university.
- 2.4 Take the Spanish course at the host university in Colombia.
- 2.5 Fulfill the minimum requirements to pass the Spanish course, this is, at least 70% of the highest score.
- 2.6 Attend at least to 85% of the instruction hours, fulfill the assignments and take the exams required by the host university, all of which is required to approve the course and keep the scholarship benefits.
- 2.7 Participate in the different activities organized by the Colombian Government and the participant universities, including attending to the opening and closing ceremonies.

- 28 Keep a clear and direct communication line with the coordinator of the program designated by the Colombian Government and with the contact person at the host university.
- 29 Do not bring relatives or companions.
- 210 Pay for any additional expenditure during the period of the scholarship that is not included in the benefits.
- 211 Pay for the issuing of a *Colombian cédula de extranjería (alien certificate)*, approximately US\$70
- 212 Be in Colombia during the period of the scholarship and go back to the home country when the scholarship is over. In case of default, the beneficiary must report by letter and he/she shall relieve the Colombian Government of any duty derived from his/her stay in Colombia.
- 213 Accept that the benefits of the scholarship apply only in Colombia and that in case of early departure before the completion of the scholarship; the Government of Colombia reserves the right to suspend any benefits immediately. In any case, the beneficiary must report any new situation by letter and he/she shall relieve to the Colombian Government of any additional travel expenditure.
- 214 Accept that if the beneficiary does not comply with any of the duties described in these rules of procedure (except in cases of *force majeure* as defined by the laws of the Republic of Colombia) he/she must reimburse the Colombian Government for all the benefits received since the beginning of the scholarship.

3. SUSPENSION OR TERMINATION

The Government of Colombia reserves the right to terminate the scholarship and withdraw its support any time, if any of the following situations occur:

- 31 Non-compliance of the stipulated regulations of the initiative submitted in this document.
- 32 Inaccuracy in the data provided by the fellow during the selection process.
- 33 Being excluded from the Colombian university per the rules of the institution.
- 34 For reasons of serious illness or mental disability.
- 35 For confirmed use of drugs.
- 36 Violation of Colombian laws.

ANNEX II

Date:

Acceptance Letter

I _____, from _____, identified with passport number _____ hereby accept the scholarship offered by the Colombian Government to participate in the 6th Spanish Course as a Foreign Language for Tourist Guides and Students from East Asia FEALAC Member Countries – ELE Focalae, to take place in Colombia in the second semester of 2018.

I declare that I have been duly informed by the Colombian Government about the rules and requirements to participate in the abovementioned course, specified in the document “Annex I - Regulation” and in the “Bases of the Call”, that I have read, understood and accepted.

I hereby declare that I will comply with those rules, accepting my responsibility towards the Colombian Government if I fail to do so.

SIGNATURE



